



**Historic Preservation Board**

**Date:** November 1, 2016

**Time:** 6:00 p.m.

**Location:** Fire Station 201, 360 E. First Street

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Laura Schaffer-Metcalf, Ed.D., Chair Janice Gennevois, Vice-Chair Greg Marek Milagros Zingoni Brandon Benzing	Annalisa Alvrus, Ph.D. Louise Swann	John Wesley Kim Steadman	Vic Linoff Others

1. Call meeting to order

Chair Schaffer-Metcalf called the meeting to order at 7:07 p.m.

2. Approval of the September 6, 2016 regular meeting minutes

First Motion made by Board member Zingoni to approve the minutes as amended and seconded by Board member Benzing to approve the October 4 meeting minutes.  
Motion carried 5-0 (Board members Swann and Alvrus absent)

3. Miscellaneous Items from the Audience

None.

NOTE: Agenda Items 4 – 6 were covered prior to formally calling the business meeting to order

4. Introduction to the roles and functions Mesa Historic Preservation Board and the Historic Preservation Office

Chair Schaffer-Metcalf reviewed a power point presentation describing the role and function of the Board and the Historic Preservation Office.

5. Review of the Wilbur, Fraser and Temple Historic Districts

Staff member Wesley reviewed a power point presentation providing an overview of these three historic districts.

6. Review, discuss and take questions regarding the benefits, requirements, and resources available for maintenance of historic districts

Staff member Wesley reviewed a power point presentation describing the benefits, requirements and resources available for historic districts. Those in attendance asked questions and discussion ensued regarding some of the requirements and resources.

7. Updates on ongoing items:

a. Certificates of Appropriateness cases

None.

b. Downtown façade improvement, colonnade removal, and historic designation

Staff member Wesley stated there will a discussion regarding the proposed colonnade removal program at the City Council Study session Thursday, November 3.

c. Westside Clark local historic district designation progress

Lauren Allsopp has made contact with this neighborhood and will be working with them to see if we can help them move their application forward.

d. Student writing contest

Chair Shaffer-Metcalfe updated the Board on her outreach efforts. Stories are due in November so review will be starting in December.

e. Prepare for Second Friday Downtown event in November

Board members discussed the final preparations for the upcoming event. Board member Benzing will set up.

f. Involvement of older students in historic preservation activity

Board members discussed making this a spring activity and ways this could be tied to helping the students get community service credits. Further discussion is needed to determine the particular aspects of this program.

8. Updates on Museums, Exhibits, Committees and Events related to Historic Preservation

Vic Linoff addressed the Board stating that Ron Peters has developed designs for the building where the colonnade would be removed, the property owner and business owner are reviewing them. He also informed the Board that a decision has been made to not move the Pioneer Park train as part of the park renovation project.

9. Board Member comments, questions, and future agenda items

None.

10. Adjournment

Chair Schaffer-Metcalfe adjourned the meeting at 7:30 pm.

First Motion made by Vice-chair Gennevois and seconded by Board member Zingoni. Motion carried 5-0 (Board members Swann and Alvrus absent)

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